

This form can be lodged online at council's website. If using this form please email to cemeteries@sunshinecoast.qld.gov.au. To book a burial please contact Cemeteries Office on 07 5459 2300. Confirmation of booking and invoice will be forwarded to you once your application is processed. Please note that incomplete applications will be returned for completion. **Additional fees apply for burials undertaken on weekends or public holidays.**

Select application type:		
Burial		
<input type="checkbox"/> New burial site (\$5,232.00)	<input type="checkbox"/> Child's burial 0 – 12 years (Nil)	
<input type="checkbox"/> Reopen of existing burial site (\$3,316.00)	<input type="checkbox"/> Removal of ledger or floor of full surround (POA)	
<input type="checkbox"/> Kulangoor Hex Garden or Tree burial site (\$6654.00) (including granite surround)	<input type="checkbox"/> Additional depth to permit triple interments (\$448.00)	
<input type="checkbox"/> Family managed burials – additional fee (\$176.00)		
<input type="checkbox"/> Reserved, burial included (Nil) - Certificate of Entitlement to be provided		
<input type="checkbox"/> Reserved, burial not included (\$3,493.00) – Certificate of Entitlement to be provided		
Ashes		
<input type="checkbox"/> Interment (\$414.00)	<input type="checkbox"/> Disinterment (\$111.00)	<input type="checkbox"/> Scattering ashes in cemetery grounds by Cemetery staff (\$168.00) Note: Ashes non-recoverable thereafter

1. Burial information			
Cemetery name			
Surname of deceased		Given names	<input type="checkbox"/> Male <input type="checkbox"/> Female
Date of birth	Place of birth		
Date of death	Place of death		
Cause of death		Military details	
Previous interments name			
Previous interments location	Section:	Row:	Site:

2. Applicant details (next of kin)			
Note: For burials undertaken through the Queensland Government Funeral Assistance program the applicant must be the relevant Government Department Authority as future burials remain with the State.			
Surname		Given names	
Postal address			
Suburb	State		Postcode
Business phone	A/H phone		Mobile
Relationship to deceased			Email

Privacy
 Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

www.sunshinecoast.qld.gov.au | mail@sunshinecoast.qld.gov.au | T 07 5475 7272

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551

Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560

3. Funeral details

Date of funeral	Family in attendance <input type="checkbox"/> Yes <input type="checkbox"/> No	Funeral Director arrival time
Graveside Service <input type="checkbox"/> Yes <input type="checkbox"/> No	Family arrival time at the cemetery	
<input type="checkbox"/> Shade and chairs: 3 chairs and 3m x 3m shade structure provided	<input type="checkbox"/> Use of Kulangoor Chapel	
Design and dimensions (external dimensions including handles and fixtures)		
<input type="checkbox"/> Standard Coffin	Grave prepared to accommodate maximum coffin size of Length 1980mm x Width 570mm x Depth 350mm	
<input type="checkbox"/> Non-standard coffin	Length _____ mm Width: _____ mm Depth: _____ mm	
<input type="checkbox"/> Casket	Length _____ mm Width: _____ mm Depth: _____ mm	
Funeral Director Details		
Funeral Director (business name and location)		
Contact person		
Email address		Business phone
Burial hours of operation are 7am to 4pm Monday to Friday. Overtime charges apply outside these times, including the reinstatement of the grave site. For further information please contact the Cemeteries office on (07) 5459 2300.		

4. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Council in writing prior to any such change being implemented.

I/We, the applicant, understand that Sunshine Coast Council use all provided contact details including email, phone calls and SMS for sending annual notices, reminders and verifying data. To opt out of all SMS and email contacts I/we must contact Sunshine Coast Council and specifically nominate to be excluded from emails or SMS.

Signature	Date
-----------	------

PLEASE NOTE: If completed/signed by the Funeral Director, the Funeral Director warrants to Sunshine Coast Council that it has satisfied itself that its client holds the appropriate authority to make the funeral/burial arrangements. The Funeral Director indemnifies Sunshine Coast Regional Council from any claim that may be made in relation to this warranty.