

1. Deceased person's details

Surname		
Given Name	Date of birth	Date of death
Postal address		
Suburb	State	Postcode
*A copy of the Death Certificate or the Will must be provided.		

2. Executor or administrator details

Are you an executor or administrator? No Yes ► Documentation must be provided if a change of mailing address is required.

Executor or Administrator's Surname		
Given name/s	Date of birth	
Postal address		
Suburb	State	Postcode
Do you want to change the postal address on the deceased person's record for the service of notices and correspondence? <input type="checkbox"/> No <input type="checkbox"/> Yes ► Provide details:		
Business phone	Home phone	Mobile
Email address		

3. Property details

Property address affected by the change	Property number

4. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Regional Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Regional Council in writing prior to any such change being implemented.

Signature	Date
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OFFICE USE ONLY

Forward to Nambour office for processing CSB: Forward to Knowledge Services EDM1	EDRMS
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Privacy Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the <i>Local Government Act 2009</i> and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council's privacy policy.
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