

Authorising provisions – Environmental Protection Act 1994, Environmental Protection Regulation 2008

Note – this application will not be assessed unless you have a development approval number or a development application number or written advice from Council’s Development Services Branch advising development approval is not required. ERA = Environmentally relevant activity

If you have any specific enquiries regarding how to complete this form please contact council’s Healthy Places Unit.

1. Applicant (Licensee) details			
Entity type	<input type="checkbox"/> Corporation	<input type="checkbox"/> Incorporated association	<input type="checkbox"/> Individual / other entity
Name (A business name, trust, shop name, partnership or unincorporated company is not considered a legal entity for an environmentally relevant activity licence)			ABN
Given Name		Date of birth	
Registered address (for correspondence)			
Suburb		State	Postcode
Business phone	Alternate phone	Mobile	
Email			
Preferred method of contact for correspondence		<input type="checkbox"/> Email	<input type="checkbox"/> Post
For a corporation or incorporated association, provide details of all directors or management committee members below:			

*Please attach an additional sheet if the directors or management committee members do not fit.

2. Business details			
Business trading name			
Registered address (for correspondence)			
Suburb		State	Postcode
Business phone	Alternate phone	Mobile	
Email			Fax

3. Applicant suitability	
Registration with the Queensland Government as a suitable operator	
<p>Before applying to council for planning approval or an environmental authority, you need to be registered as a suitable operator with the Queensland Government. Please contact the Queensland Government – Department of Environment and Science (Suitable Operator Register) on telephone 1300 130 372, complete and submit the <i>Application to be a registered operator</i>. They will provide you with a suitable operator reference number if you meet their criteria.</p>	
Provide your suitable operator reference number? - _____	
Have you or a company or business you have held a position of management or control in, or any of the executive officers of the corporation (including previous corporations you have been an executive officer for) ever:	
(1) Received a Penalty Infringement Notice, Environmental Protection Order, Restraint Order or been convicted of an offence under the <i>Environmental Protection Act 1994</i> ?	<input type="checkbox"/> Yes* <input type="checkbox"/> No

Privacy
 Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council’s privacy policy.

www.sunshinecoast.qld.gov.au | mail@sunshinecoast.qld.gov.au | T 07 5475 7272

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551

Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560

(2) Had an environmental authority or registration certificate, or similar licence or permit (however called) under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country), cancelled or suspended?	<input type="checkbox"/> Yes* <input type="checkbox"/> No
(3) Been convicted of an environmental offence under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country)?	<input type="checkbox"/> Yes* <input type="checkbox"/> No

** Please provide complete details (such as location of offence or incident, date of offence or incident, amount of fine, facts and circumstances surrounding the offence or incident, name of court, court reference number, etc. in an attachment; and attach any submission you would like the administering authority to consider in assessing this information, which will be used in deciding whether you are a suitable person to be a registered operator.*

4. Single ERA and single premises details – see section 7 for ERA numbers and descriptions

The activities listed below must be carried out under the day-to-day management of a single responsible person.

Name of responsible person:

Existing registration number: ER _____ / _____ (if applicable) | Development approval no (1)

ERA risk and description

Lot and Plan	Address
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(1) If development approval is not required please attach written advice from Council's Development Services Branch.

5. Multiple ERA's and multiple premises details – see part 7 for ERA numbers & descriptions

The activities listed below must be carried out under the day-to-day management of a single responsible person.

Name of responsible person:

The activities listed below must be operationally interrelated. See sec. 73F(4) of the *Environmental Protection Act 1994*

Existing registration number: ER _____ / _____ (if applicable) | Development approval no (1)

ERA risk and description

Lot and Plan	Address
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Existing registration number: ER _____ / _____ (if applicable) | Development approval no (1)

ERA risk and description

Lot and Plan	Address
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Existing registration number: ER _____ / _____ (if applicable) | Development approval no (1)

ERA risk and description

Lot and Plan	Address
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(1) If development approval is not required please attach written advice from Council's Development Services Branch.

6. Fees – anniversary day will be 31 August (unless cancelled or suspended)

Risk (please tick)	Chapter 4 Activity type (please tick the descriptions that apply to you)	Fees
<input type="checkbox"/> Risk Category 3	<input type="checkbox"/> 6 (b) - Asphalt manufacturing – 1 000 tonnes or more in a year.	\$761.00
<input type="checkbox"/> Risk Category 2	<input type="checkbox"/> 49 - Boat maintenance or repair – operating, on a commercial basis, as boat maintenance or repair facilities for maintaining or repairing hulls, superstructure or mechanical components of boats or seaplanes if the facility is within 50 metres of a bed of naturally occurring surface waters.	\$468.00
	<input type="checkbox"/> 38 (1)(a) - Surface coating – (a) anodising, electroplating, enamelling or galvanising using in a year 1 to 100 tonnes of surface coating materials.	
	<input type="checkbox"/> 12 (a) - Manufacturing, in year, a total of 50 tonnes or more of plastic product, other than foam, composite plastics or rigid fibre-reinforced plastics.	
<input type="checkbox"/> Risk Category 1	<input type="checkbox"/> 12 (b) - Plastic product manufacture - 5 tonne or more of foam, composite plastics or rigid fibre-reinforced plastics in a year.	\$220.00
	<input type="checkbox"/> 19 - Metal forming – hot forming 10 000 tonnes or more of metal in a year.	
<input type="checkbox"/> Continuing chapter 4 activity (previously known as a transfer)		\$138.40

Please be advised that you will receive an Annual Notice for your Registration Certificate which will require payment on or before 31 August each year (the Anniversary Day).

7. Existing operator/s to complete

NOTE: If the existing operation has been modified without council approval the registration cannot be transferred.

Existing operator/s name	Signature	Position, eg director, manager	Date

8. Checklist

	Applicant	Customer Contact
Development approval / application number noted or written advice provided in No: 3 or 4	<input type="checkbox"/>	<input type="checkbox"/>
Applicant suitability supporting information attached (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
Relevant parts completed, signed and correct fee enclosed	<input type="checkbox"/>	<input type="checkbox"/>

9. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Council in writing prior to any such change being implemented. I/We hereby make application for a chapter 4 activity under the *Environmental Protection Act 1994* as set out in this form. I/We, the applicant, understand that Sunshine Coast Council use all provided contact details including email, phone calls and SMS for sending annual notices, reminders and verifying data. To opt out of all SMS and email contacts I/we must contact Sunshine Coast Council and specifically nominate to be excluded from emails or SMS.

	Name	Signature	Position, eg director, manager	Date
Name 1				
Name 2				

OFFICE USE ONLY

<input type="checkbox"/> New single ERA on single premises				Charge Type	Checklist completed (part 8)
<input type="checkbox"/> New multiple ERA's on single or multiple premises					
<input type="checkbox"/> Continuing chapter 4 activity (previously known as a transfer)					
Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp

10. Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).				
By mail	Cheque or money order to be made payable to: Sunshine Coast Regional Council.				
	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money order	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	
	Card number		Expiry date	Amount \$	
	Name on card		Signature of cardholder		
	Phone	Is a receipt required?		<input type="checkbox"/> Yes	<input type="checkbox"/> No