

Authorising provisions - Food Act 2006 (Mobile premises – (including potable water carriers) for a food business, means premises that are a vehicle from which a person sells unpackaged food by retail).

If you have any specific enquiries regarding how to complete this form please contact council's Healthy Places Unit.

1. Applicant (Licensee) details			
Entity type	<input type="checkbox"/> Corporation	<input type="checkbox"/> Incorporated association	<input type="checkbox"/> Individual / other entity
ABN			Date of birth
Name (A business name, trust, shop name, partnership or unincorporated company is not considered a legal entity).			
Registered address (for correspondence)			
Suburb	State	Postcode	
Business phone	Alternate phone	Mobile	
Email			
Preferred method of contact for correspondence	<input type="checkbox"/> Email	<input type="checkbox"/> Post	
<b>Directors or Management Committee Members</b> must be provided for a corporation or incorporated association, below:			
*Please attach an additional sheet if the directors or management committee members do not fit.			
Does applicant/s have a conviction (other than a spent conviction) for a breach of any food legislation <sup>1</sup> ?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No	
Has applicant/s had a licence suspended, cancelled or refused under any food legislation <sup>1</sup> ?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No	
* Provide details and circumstances for all applicants (including directors or management committee members).			
<sup>1</sup> Any food legislation refers to the Food Act 2006, the Food Act 1981 or a corresponding law.			

2. Business details			
Business trading name			
Registered address (for correspondence)			
Suburb	State	Postcode	
Business phone	Alternate phone	Mobile	
Email	Fax		

3. Plan assessment & carrier details	
For detailed information on the requirements relating to the design, installation and construction of a potable water carrier refer to the fit-out guide located in the information package or log onto <a href="http://www.lgtoolbox.qld.gov.au">www.lgtoolbox.qld.gov.au</a>	
Where appropriate, photographs can be submitted to assist with plan assessment.	
<input type="checkbox"/>	Two (2) copies of a potable water carrier vehicle plan, showing details of the layout of all the equipment, fixtures and fittings and the types of materials used. Information to include the following: <ul style="list-style-type: none"> <li>Tank lining (if any)</li> <li>Tank capacity (L)</li> <li>Sanitising method to be used</li> <li>Tank construction material - attach copy of manufacturers certificate stating materials are "suitable for contact with drinking water"</li> <li>Type of backflow prevention (one way valve) fitted to delivery pump outlet of the tanker</li> <li>Council's plumbing backflow device registration no. for tank inlet</li> <li>Food grade delivery and collection hoses (State standard)</li> <li>Type of backflow prevention device fitted to tank inlet</li> </ul>

Privacy
Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the <i>Local Government Act 2009</i> and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

[www.sunshinecoast.qld.gov.au](http://www.sunshinecoast.qld.gov.au) | [mail@sunshinecoast.qld.gov.au](mailto:mail@sunshinecoast.qld.gov.au) | T 07 5475 7272

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551

Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560

Adequate hand washing facilities including liquid soap/sanitizer and single use hand towels are to be available for use by the operator on the vehicle.

#### 4. Premises details (vehicle & garaging details within Sunshine Coast Council for inspection)

Property ID	Street address		
Suburb		State	Postcode
Vehicle / vessel details	Registration	Make	Model

#### 5. Licence fee applicable based on proposed food business

Category (please tick)	Fee
<input type="checkbox"/> New water carrier business	\$186.50*
<input type="checkbox"/> Amendment of licence without alterations to the premises**	\$77.00
<input type="checkbox"/> New licensee for existing business	\$186.50*

\* The New licence fee is inclusive of up to a 15 month licence term with the licence period ending on 31 August 2023. The licence period is from 1 June to 31 August 2023 with the pro rata licence fee calculated quarterly.

\*\* The Amendment of licence fee is for the current licence period ending on 31 August 2022.

6. Checklist	Applicant	Customer Contact
2 copies of plans attached	<input type="checkbox"/>	<input type="checkbox"/>
Relevant parts completed, signed & correct fee enclosed	<input type="checkbox"/>	<input type="checkbox"/>

#### 7. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Council in writing prior to any such change being implemented.

I/We hereby make application for a water carrier licence under the *Food Act 2006* as set out in this form.

I/We, the applicant, understand that Sunshine Coast Council use all provided contact details including email, phone calls and SMS for sending annual notices, reminders and verifying data. To opt out of all SMS and email contacts I/we must contact Sunshine Coast Council and specifically nominate to be excluded from emails or SMS.

	Name	Signature	Position e.g. director, manager	Date
Name 1				
Name 2				

#### OFFICE USE ONLY

Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp
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#### 8. Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).				
By mail	Cheque or money order to be made payable to: Sunshine Coast Regional Council.				
	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money order	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	
	Card number		Expiry date	Amount \$	
	Name on card		Signature of cardholder		
	Phone	Is a receipt required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	