

*Sunshine Coast Regional Council Local Law No. 1 (Administration) 2011
 and Subordinate Local Law No. 1 (Administration) 2011*

1. Applicant details

Surname / Business Name		ABN	
Given names		Date of birth	
Postal address			
Suburb		State	Postcode
Address of proposed clearing (if not same as postal address)			
Email address			Mobile
Preferred method of contact for correspondence		<input type="checkbox"/> Email	<input type="checkbox"/> Post
<input type="checkbox"/> I am the property owner adjacent to the location of proposed vegetation clearing		<input type="checkbox"/> I am a tenant of the residence adjacent to the location of proposed vegetation clearing	

2. Public liability insurance

The Certificate of Currency must be in the name of the applicant, noting Sunshine Coast Regional Council as an interested party and cover the scope of the activity. The level of cover must be \$2,000,000.

If the application is approved, the permit holder must maintain, at all times during the approval, a Certificate of Currency (Public Liability Insurance) minimum of \$2 million (\$2,000,000) covering the area occupied by the proposed activity.

Has a copy of the Certificate of Currency been attached to the application?	<input type="checkbox"/> Yes	Certificate expiry date	
	<input type="checkbox"/> No*	* Date certificate will be provided:	

3. Details of vegetation clearing

*Briefly describe road verge clearing and **purpose for clearing**: (please provide landscape plan showing vegetation location, plant species, plant numbers to be removed or damaged. This will also need to include measurement between property boundary and road and any underground or above ground services)*

Photographs attached – showing the existing vegetation for clearing

4. Duration of works

Preferred work start date (please allow twenty-eight (28) working days from receipt of correct application)

Estimated works duration

Privacy
 Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

www.sunshinecoast.qld.gov.au | mail@sunshinecoast.qld.gov.au | T 07 5475 7272
Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551
Maroochydore office 10 First Avenue Maroochydore Qld 4558
Nambour office Corner Currie and Bury Streets Nambour Qld 4560

5. Fees and charges

Application assessment fee is payable at time of application lodgement.

Clearing vegetation within council controlled road verge (non-refundable) (CR-CL11253)	\$284.00
Tree planting replacement charge – for trees removed under permit (CR-CL11384) *Fee applicable where council is required to deliver replacement tree planting to offset Cleared vegetation	\$307.50
Bond (if applicable, bond to be paid prior to commencement of clearing)	POA

A bond may apply depending on the type of works and any vehicles / machinery used. The bond is payable on approval. Works can commence on receipt of bond. A bond will be released back to the payee once works have been completed, photographs have been provided and council is satisfied with the condition of the site.

Fees relating to activities falling within the Nambour Special Entertainment Precinct may be waived. This relates to both the primary and secondary buffer areas that can be viewed on council's website.

6. Will you be utilising a contractor to clear the vegetation?

Yes No (If yes, please provide below details)

Business Name	ABN
Contact person	Contact Number

7. Will you require machinery or vehicles to clear the vegetation?

Yes No (If yes, please provide below details)

Machinery/Vehicle Type	Registration number
Machinery/Vehicle Type	Registration number

8. Criteria - Additional requirements to be met by applicant:

- The proposed works will not obstruct normal use of the footpaths for pedestrians and cyclists.
- Where there is no existing formed path a minimum 1.8m width for pedestrian access will be maintained (Note: the pathway can be unformed (i.e. not concrete) and can meander.)
 - A minimum of 600mm will remain for individuals to access letter boxes, motor vehicles parked against the kerb and a location to place bins for rubbish collection.
- The proposed works will not obstruct any view sight lines, or cause distraction to pedestrian traffic or vehicular traffic when using the road especially at intersections and entering or exiting a driveway, or impede vistas from any premises.
- The proposed works will not obstruct access to utility services, above or below ground, or interfere with any existing infrastructure.
- The proposed works will not cause a hazard or risk to the environment or members of the public.
- The proposed works will be within a road verge and not within a park, environmental reserve, dunal or foreshore area.
- The proposed vegetation to be cleared would not likely be of "medium to high value". This will be assessed by a Council officer.

9. The following documentation must be provided in order for the application to be considered

- Proof of Dial Before You Dig notification (showing no conflict with nearby utilities)
- Photographs of location of works and vegetation to be removed.
- Proof of consent from immediate neighbours (i.e. left, right and opposite of the proposed garden)
- Landscape plan – landscape plan showing vegetation location, plant species, plant numbers, measurement between property boundary and road, and any underground or above ground services

IMPORTANT:

- Upon completion of works photographs of the clearing site / reinstatement road reserve will be required to be submitted to council.
- An inspection of the site will be carried out by council officers to ensure compliance.

10. Declaration of applicant

- I/We, as the applicant, acknowledge that the acceptance of the application and payment of the permit application fee does not bind the Sunshine Coast Regional Council to issue a permit.
- I/We agree to comply with all Sunshine Coast Regional Council local laws and/or all other statutes and agree to pay all costs associated with the reinstatement of any damage caused to council infrastructure, landscaping or other public utilities as a result of the proposed activities associated with the application. This includes all work carried out on the applicants behalf by any agent, sub-contractor, manufacturer or others engaged to deliver remove or carryout any part of the proposed work.
- I/We declare that appropriate public liability insurance will be held during the lifetime of the approval that notes Sunshine Coast Council as an interested party and covers the prescribed activity subject of this application.
- I/We agree to indemnify, release and discharge the Sunshine Coast Regional Council against any loss, damage or expense (including all legal costs), arising from any claim, demand, action, suit or preceding that may be made or brought by any person against council as a direct result of the proposed work.
- I/We acknowledge that council reserves the right to amend, suspend, restrict or cancel this permit in the event of any concerns regarding non-compliance. Any deviations from the conditions shall void this permit and render the applicant and/or contractor liable under the relevant road and park local laws and subordinate local laws.
- I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Regional Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Regional Council in writing prior to any such change being implemented.

Signature	Date
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11. Declaration of home owner or body corporate**Home Owner (to be completed if the applicant is a tenant of a detached single dwelling)**

- I/We, as the home owner/s, have read all of the above information and give support for the applicant to undertake the above mentioned activity.

Name	Signature	Date
Name	Signature	Date

Body Corporate (to be completed if the applicant is a tenant or home owner of an attached dwelling, e.g. apartment, townhouse or villa etc.)

- We, representing the body corporate, have read all of the above information and give support for the applicant to undertake the above mentioned activity.

Chairperson or Secretary		
Name	Signature	Date
AND Committee Member		
Name	Signature	Date

Affix Body Corporate seal here:

OFFICE USE ONLY

Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp
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Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).				
By mail	Cheque or money order to be made payable to: Sunshine Coast Regional Council.				
	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money order	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	
	Card number		Expiry date	Amount \$	
	Name on card		Signature of cardholder		
	Phone	Is a receipt required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	