

Please forward this application form with all supporting documentation to propertymanagement@sunshinecoast.qld.gov.au
 If further information is required please contact Property Management Branch on 5475 7300.

1. Applicant details	
Organisation Name:	
Contact Person:	
Postal Address:	
Email:	Mobile:
2. Details of proposed project	
Property Address/Description:	
Summary of project:	
<hr/> <hr/>	
3. Project funding	
Is the funding for the project being obtained through a grant application? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, as a minimum, the following information/documents must be completed and attached to this application and there is no need to complete sections 6 or 7 of this form at this time. Details listed in sections 6 or 7 however, will be required to be submitted if funding is obtained.	
<input type="checkbox"/> <i>Site plan showing location of proposed project/activity/works and any other relevant supporting documentation (plans, images, brochures, quotes, letters of support)</i>	
If no, how will this project be funded?	
<hr/>	
4. Types of works	
Major works requiring building, plumbing or development approval	
Development Application	
Material Change of Use	<input type="checkbox"/>
Operational Works	<input type="checkbox"/>
Prescribed Tidal Works	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>
Building Work	
Constructing, erecting or placing a fixture of any description	<input type="checkbox"/>
Structural repairs or maintenance	<input type="checkbox"/>
Constructing, erecting or placing fencing, hoarding, scaffolding	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>
Plumbing Works	<input type="checkbox"/>
Electrical Works	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>
Minor works not requiring building, plumbing or development approval	
Painting	<input type="checkbox"/>
Installation of fixtures and fittings	<input type="checkbox"/>
Non-structural repairs or maintenance	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>
Details of other activities:	
<hr/> <hr/>	

5. Additional details required

Do the proposed works affect existing vegetation or involve new plantings? Yes No

If yes, please provide details and note that vegetation offset costs may be incurred:

Do the proposed works comply with Council's Open Space Landscape Infrastructure Manual?

<https://www.sunshinecoast.qld.gov.au/Development/Development-Tools-and-Guidelines/Infrastructure-Guidelines-and-Standards/Open-Space-LIM>

Yes N/A

Is this application being lodged by a community organisation?

Yes No

If yes, has Council's Economic & Community Development Group been contacted about this application?

Yes No

If yes, please advise which Community Development/Sport & Recreation Officer is assisting with this application:

and please ensure you attach evidence of support of this application from this Officer.

6. Major works - the following information/documents must be completed and attached to this application

- Development Application form/s
- Other application forms (e.g. plumbing application)
- Site plan showing location of proposed project/activity/works
- Final format plans of the proposed facility or project (e.g. detailed construction drawings/plans)
- Other relevant supporting documentation (e.g. letters of support, quotes, Engineer's certification, options analysis, associated approval documents, proposed project timeframes)

In addition, if this is an application to lodge a Development Application for a Material Change of Use or works below the high-water mark and outside a canal, and the land impacted by the project is State land under Council's control, the following application forms must also be completed and attached to this application:

- Department of Natural Resources, Mines and Energy - Contact and Land Details Part A (LA00)
- Department of Natural Resources, Mines and Energy - Owner's Consent for Development Applications Part B (LA08)

7. Minor works - the following information/documents must be completed and attached to this application

- Site plan showing location of proposed project/activity/works
- Other relevant supporting documentation (plans, images, brochures, quotes, letters of support)

8. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed in the future, the applicant acknowledges that it must advise the Sunshine Coast Council in writing prior to any such change being implemented.

Signature:

Date:

Name:

Position:

Privacy

Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council's privacy policy.

www.sunshinecoast.qld.gov.au | mail@sunshinecoast.qld.gov.au | T 07 5475 7272 F 07 5475 7277

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551

Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560