

1. Applicant details

Surname		
Given names	Date of birth	
Organisation		
Contact address		
Suburb	State	Postcode
Business phone	Alternate phone	Mobile
Email address		Fax

2. Key details

Key Tag No		
Electricity box keys Eddie de Vere Building received (refer sample photo below)	<input type="checkbox"/> Yes	
Temporary Event Application No	Paid <input type="checkbox"/> Yes <input type="checkbox"/> No* <input type="checkbox"/> N/A	
* The keys cannot be provided until the fee has been paid.		

3. Declaration of applicant

I hereby accept full responsibility for the above keys and will return it/them to Sunshine Coast Regional Council Customer Service Centre, Nambour by _____ (Date)	
Signature	Date
CSO Name	CSO Signature

4. Return of the Keys

Date Returned	Signature
CSO Name	CSO Signature
Correct set of keys returned (refer sample photo below)	<input type="checkbox"/> Yes <input type="checkbox"/> No* (If no – report issue to TL)



The electricity box key for Eddie de Vere building comprises of 1 key on a white key tag.

Privacy

Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

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Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560