

Sunshine Coast Regional Council Local Law No. 1 (Administration) 2011
Please note before completing this application form.

An application form and applicable fee must be provided for each vehicle requiring a parking permit.

Online lodgement of this application is available on MyCouncil website mycouncil.sunshinecoast.qld.gov.au. This will expedite the application process.

 Application fee is **non-refundable** and must be paid on application.

Your application will be assessed within 28 days and you will be notified in writing of the outcome of your application.
Works Zone Parking Permit Application
 Works zone parking permit (CR-CLP8011) \$79.00 per vehicle
1. Applicant details

Applicant/Business name		ABN (if applicable)	
Residential Address			
Suburb	State	Postcode	
Postal address			
Suburb	State	Postcode	
Home / work phone	A/H phone	Mobile	
Email address		Date of Birth	
Preferred method of contact for correspondence	<input type="checkbox"/> Email	<input type="checkbox"/> Post	

2. Vehicle details

Registration:	Make:	Model:	Colour:

3. Works Zone parking permit application

Please ensure you provide the following documentation in support of your application:

- Location of work zone (street number and street)
- Copy of approval or application for approval required for the works (e.g. a development application and/or building works approval)
- In the case of continuing traffic, the nature and type of the traffic and the general class of vehicle likely to be parked in the works zone
- Hours of operation (e.g. Between 9.00 am – 5.00 pm Monday – Friday)
- Completion date (time works expected to be completed by)

Privacy

 Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

www.sunshinecoast.qld.gov.au | mail@sunshinecoast.qld.gov.au | T 07 5475 7272

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

Caloundra office 1 Omrah Avenue Caloundra Qld 4551

Maroochydore office 10 First Avenue Maroochydore Qld 4558

Nambour office Corner Currie and Bury Streets Nambour Qld 4560

4. Permit conditions**Sunshine Coast Regional Council Subordinate Local Law No.1 (Administration) 2016**

Conditions that will ordinarily be imposed on approvals parking permit are that -

- (a) the permit applies to the vehicle registration and applicant nominated on the application form; and
- (b) the permit must be affixed to the lower left-hand corner of the windscreen or other highly visible location on the left-hand side of the vehicle; and
- (c) the permit is not transferable to the new owner of the vehicle if the vehicle is sold; and
- (d) in the event of a change of vehicle the permit holder is required to destroy the permit; and
- (e) in the event of a change of vehicle the permit holder is to complete a new application form with new vehicle details; and
- (f) the permit is only valid on local government roads and off-street regulated parking areas; and
- (g) damaged or defaced permits must be returned to the local government; and
- (h) a permit must not be wilfully misused; and
- (i) the permit holder must not hold a permit for more than one vehicle

5. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Regional Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Regional Council in writing prior to any such change being implemented.

I/We, the applicant, understand that Sunshine Coast Regional Council use all provided contact details including email, phone calls and SMS for sending annual notices, reminders and verifying data. To opt out of all SMS and email contacts I/we must contact Sunshine Coast Regional Council and specifically nominate to be excluded from emails or SMS.

Signature	Date
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OFFICE USE ONLY

Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp

Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).				
By mail	Cheque or money order to be made payable to: Sunshine Coast Regional Council.				
	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money order	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	
	Card number		Expiry date	Amount \$	
	Name on card		Signature of cardholder		
	Phone	Is a receipt required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	