

*Environmental Protection Act 1994, Environmental Protection Regulation 2019*
**1. Applicant details**

|                |           |             |          |
|----------------|-----------|-------------|----------|
| Surname        |           | Given names |          |
| Postal address |           |             |          |
| Suburb         |           | State       | Postcode |
| Business phone | A/H phone |             | Mobile   |
| Email address  |           |             | Fax      |

**2. Business details**

|                          |                 |       |          |
|--------------------------|-----------------|-------|----------|
| Business name            |                 |       |          |
| Postal address           |                 |       |          |
| Suburb                   |                 | State | Postcode |
| Preferred contact person |                 |       |          |
| Business phone           | Alternate phone |       | Mobile   |
| Email address            |                 |       | Fax      |

**3. Site and Material Quantity Details**

Street Address from which the Special Waste was removed from:  
 .....

Lot on plan description: .....

Quantity to be disposed of at: Caloundra / Nambour Landfill (**select preferred disposal site**):  
 ..... tonnes **OR** .....m<sup>3</sup>

Is the site from which material is to be removed listed on the DES Environmental Management Register (EMR) and/or Contaminated Land Register (CLR): yes / no  
*\*Note: A Disposal Permit from DES will be required where the source site is on the CLR and/or EMR.*

**4. Vehicle and Disposal Details**

Transportation Vehicle Registration Number:

Transportation Vehicle Make, Colour & Body Configuration:

Proposed date and time for the disposal of the Special Waste (allow 21 days from application date):  
 Date..... Time.....am/pm

DES Permit for Disposal (where applicable)\*:

**Privacy**

Council will use any personal information provided for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with council's privacy policy.

[www.sunshinecoast.qld.gov.au](http://www.sunshinecoast.qld.gov.au) | [mail@sunshinecoast.qld.gov.au](mailto:mail@sunshinecoast.qld.gov.au) | T 07 5475 7272 F 07 5475 7277

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

**Caloundra office** 1 Omrah Avenue Caloundra Qld 4551

**Maroochydore office** 10 First Avenue Maroochydore Qld 4558

**Nambour office** Corner Currie and Bury Streets Nambour Qld 4560

## 5. Material Description

This application must be accompanied by a letter style report which addresses the following:

- How the waste has been generated, e.g. type of activity and process involved;
- The nature of the waste (solid, sludge, liquid, gas) and volume to be disposed;
- The composition of the waste including what percentage of the waste load involves a chemical or regulated waste component. The applicant is to clearly state the regulated waste status of the waste material (Refer to the *Environmental Protection Regulation 2019*)
- The rate at which the waste is produced (e.g. kg/tonnes/m<sup>3</sup> per day/week/month), where applicable;
- How much variability there is in the composition of waste produced (if applicable);
- Whether the waste has been treated or tested before;
- If there is a chemical/regulated waste component, is it incidental to and commingled with general waste and is it possible to separate it from other waste;
- Material Safety Data Sheets where applicable;
- Relevant analysis reports will be required, including total contaminants levels and TCLP results;
- Where analysis is required, information must be provided on sampling intensity undertaken and justification of the suitability the number of samples;
- Where analysis is required comparison of the waste contamination levels against the licenced acceptance levels must be presented; and
- What is the proposed frequency that the waste will be disposed of / delivered for re-use at Council landfills? E.g. one-off of regular acceptance requested.

## 6. Fees

|   |          |
|---|----------|
| Application Fee incl GST (payment required with lodgement of application) | \$180.00 |
| Disposal Fee incl GST   | POA      |

## 7. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise the Sunshine Coast Council in writing prior to any such change being implemented.

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|

### Notes:

- *WRM defines Special Waste as a waste that requires special handling, trained people, and/or special disposal methods. A waste may be a Special Waste because of its quantity, concentration, or physical, chemical, or biological characteristics. Special Waste includes Regulated Waste, Limited Regulated Waste, and Contaminated Soil/Waste.*
- *You will be contacted by the Waste & Resources Management Branch to confirm Council's conditions under which the Special Waste will be accepted and the time at which it is to be delivered to the site for disposal.*
- *Persons wishing to dispose of Special Waste without the necessary consents will not be granted access to the disposal site.*
- **Applications to dispose of contaminated soil must be accompanied by:**
  - Relevant site contamination reports.
  - TLCP results for the soil / material.
  - Total Contaminant results for the waste / material.
  - Results in tabular format compared with acceptance criteria (levels exceeding guidelines will be highlighted).
  - A statement highlighting any exceedance/s of the landfill acceptance criteria stipulated below - See DES guideline (refer cond. PMG43/44(W5) on p.9-12):  
[Model Operating Conditions ERA 60 - Waste Disposal](#)
  - A statement confirming if the test results comply with the landfill acceptance criteria stipulated in the DES guideline outlined above.
- Final approval to dispose of contaminated soil is dependent upon the presentation of DEHP approval to remove the contaminated soil from the site (where site is listed on the EMR and/or CLR)
- For waste that is regulated under the *Environmental Protection Regulation 2019*, waste tracking obligations must be met. Refer to [DES Waste Tracking Guideline](#)

**OFFICE USE ONLY**

| Application no. | Amount paid | Date paid | Receipt no. | Initial | Date stamp |
|-----------------|-------------|-----------|-------------|---------|------------|
|                 |             |           |             |         |            |

**Payment options**

|           |   |                                      |                                     |                               |  |
|-----------|---|--------------------------------------|-------------------------------------|-------------------------------|--|
| In person | Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays). |                                      |                                     |                               |  |
| By mail   | Cheque or money order to be made payable to: Sunshine Coast Regional Council.             |                                      |                                     |                               |  |
|           | <input type="checkbox"/> Cheque   | <input type="checkbox"/> Money order | <input type="checkbox"/> Mastercard | <input type="checkbox"/> Visa |  |
|           | Card number   |                                      | Expiry date                         | Amount \$                     |  |
|           | Name on card  |                                      | Signature of cardholder             |                               |  |
|           | Phone   | Is a receipt required?               | <input type="checkbox"/> Yes        | <input type="checkbox"/> No   |  |